## WEEK 2

## **MODULE 2 - OVERDO**

🗆 Watch 2.1 Video - Don't "Just Do It"

- Complete 2.1 Workbook Activities
  - Adopt the Overdo Mindset
    - Have you ever miscalculated the hours it took to complete a project?
    - Have you ever run into unexpected problems that caused a delay?
    - Have you ever missed a deadline?
    - Have you ever underestimated cost?
    - What aspects of your project can you overdo or be proactive about to account for the universal tendency to underestimate and shift the odds of success in your favor?
- $\square$  Watch 2.2 Video How to Get the Most Out of Your Limited Time
- Complete 2.2 Workbook Activities
  - 5 Why's Technique
    - What's your main goal?
    - Why would that happen?
    - What was the main focus activity of the people who have accomplished a similar goal?
    - What's the main activity you are going to focus on to reach your goal as quickly as possible?
- $\hfill\square$  Watch 2.3 Video How to Launch an Activity Explosion
- Complete 2.3 Workbook Activities
  - Preparing for an Activity Explosion
    - Prepare yourself for a successful launch.
      - Predict your blind spots by identifying things that could suddenly consume your time and throw you off track.
      - What's your plan B if these things actually happen?
      - What emergency resources do you have at your disposal in case you suddenly got stuck?

- Prepare important people in your life.
  - How is this going to affect the important people in your life?
  - How can you get them on board?
  - What benefit will they get from you doing this?
  - What are their concerns and how can you address them where they will be behind you 100%?
- □ Watch 2.4 Video Take the Guesswork Out of Becoming Successful
- Complete 2.4 Workbook Activities
  - Full Speed Ahead!
    - What's your start date?
    - What's your deadline?
    - What activity/progress are you going to track?
    - What daily or weekly activity goal are you going to set for yourself?
    - What tool are you going to use to track your progress?
- □ Watch 2.5 Video "MacGyver" Your Way to the Top
- Complete 2.5 Workbook Activities
  - Stay Flexible
    - What things didn't go according to plan for those who have done what you want to do?
    - What aspects of your plan can you be flexible on?
    - What obligations and prior commitments do you have that you can be flexible on?
    - What strengths do you have that can help you complete this project?
    - How can you be resourceful as you move forward? What creative solutions do you have for potential problems?